

# Personal Data (個人資料)

## Declaration of Financial Obligations for the Application for Post-Retirement Service Contract (PRSC) (Civilian Staff) Scheme

Information provided in this Declaration of Financial Obligations Form is to assess the suitability of an applicant for the PRSC (Civilian Staff) Scheme. No applicant or officer will be rejected merely because he/she has outstanding financial obligations, which should be considered in conjunction with other relevant information on processing of the application. Where an officer is struck off strength from the Force, his/her data provided will be destroyed three years thereafter or upon resolution of any appeal/complaint/judicial review, whichever is the later.

'Financial Obligations' in this form are defined as financial obligation(s) owed by the applicant to any person or organization in and/or outside Hong Kong for whatever causes.

Supplementary sheets may be added if space provided by this form is not sufficient, but each supplementary sheet must be signed by applicant.

### Part I

#### *Financial Obligations*

(Insert '✓' in the following appropriate box)

I do not have any outstanding financial obligations.

I have the following financial obligations outstanding to declare:

#### (a) Secured Loans (e.g. Mortgage) (Please cross out unused blank space)

| Item No.  | Source of Loans | Original Loan (\$) (Principal) | Date Obtained (mm/yy) | Outstanding <sup>#</sup> Amount (\$) | No. of Remaining Installments (in Month) | Amount per Month (\$) | Purpose(s) of the Loan |
|---|-----------------|--------------------------------|-----------------------|--------------------------------------|--|-----------------------|------------------------|
| 1   |                 |                                |                       |                                      |  |                       |                        |
| 2   |                 |                                |                       |                                      |  |                       |                        |
| <b>Total Amount of Outstanding Secured Loans (\$)</b> |                 |                                |                       |                                      |  |                       |                        |

<sup>#</sup> Please specify your share of the outstanding amount if the loan is a joint one

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Rank/ UI: \_\_\_\_\_

Date : \_\_\_\_\_

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**(b) Unsecured Loans (e.g. personal loan, cash advance, overdue credit card payment, overdraft)**

*(Please cross out unused blank space)*

| Item No.  | Source of Loans | Original Loan (\$) (Principal) | Date Obtained (mm/yy) | Outstanding <sup>#</sup> Amount (\$) | No. of Remaining Installments (in Month) | Amount per Month (\$) | Purpose(s) of the Loan |
|---|-----------------|--------------------------------|-----------------------|--------------------------------------|--|-----------------------|------------------------|
| 1   |                 |                                |                       |                                      |  |                       |                        |
| 2   |                 |                                |                       |                                      |  |                       |                        |
| <b>Total Amount of Outstanding Unsecured Loans (\$)</b> |                 |                                |                       |                                      |  |                       |                        |

*# Please specify your share of the outstanding amount if the loan is a joint one*

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Rank/ UI: \_\_\_\_\_

Date : \_\_\_\_\_

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### Part II

#### ***Bankruptcy & Individual Voluntary Arrangement***

(Insert '✓' in the following appropriate boxes)

|  | Yes                      | No                       |
|--|--------------------------|--------------------------|
| (a) I am subject to bankruptcy proceedings.                          | <input type="checkbox"/> | <input type="checkbox"/> |
| I am subject to bankruptcy petition.                                 | <input type="checkbox"/> | <input type="checkbox"/> |
| (b) I am subject to a bankruptcy order.                              | <input type="checkbox"/> | <input type="checkbox"/> |
| I was subject to a discharged bankruptcy order.                      | <input type="checkbox"/> | <input type="checkbox"/> |
| (c) I am subject to on-going Individual Voluntary Arrangement (IVA). | <input type="checkbox"/> | <input type="checkbox"/> |
| I was subject to Individual Voluntary Arrangement (IVA).             | <input type="checkbox"/> | <input type="checkbox"/> |

If “Yes” is selected in any of the boxes above, please provide information below:

#### **(a) On-going Bankruptcy Proceedings / Petition**

| Date of Filing a Bankruptcy Petition (mm/yy) | Reference Number of the Bankruptcy Case / Order | Date of Hearing (mm/yy) | Amount of Debt (\$) |
|--|---|-------------------------|---------------------|
|  |   |                         |                     |

#### **(b) Being a Bankrupt / Subject to a Discharged Bankruptcy Order**

| Date of the Making of the Bankruptcy Order (mm/yy) | Reference Number of the Bankruptcy Order | Amount of Debt (\$) | Date of Discharging from Bankruptcy (mm/yy) (if applicable) |
|--|--|---------------------|---|
|  |  |                     |   |

#### **(c) On-going IVA / Was Subject to IVA**

| Effective Date of IVA (mm/yy) | Amount of Debt (\$) | Repayment Schedule   |  |
|-------------------------------|---------------------|----------------------|--|
|                               |                     | Monthly Payment (\$) | Repayment Period (from mm/yy to mm/yy) |
|                               |                     |                      |  |

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Rank/ UI: \_\_\_\_\_

Date : \_\_\_\_\_

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### Part III

#### **Optional Declaration** *(Please cross out unused blank space)*

Any Other Information: *(This part is optional. You may wish to include any additional information, including reasons for bankruptcy/IVA and any income/asset, or any detailed explanation to the above declared items that the Force Management should take into consideration while processing your application.)*

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Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Rank/ UI: \_\_\_\_\_

Date : \_\_\_\_\_

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### Final Declaration

I have been informed of the purpose of completing this declaration form and I understand the following-

- (a) the completion of all items in Part I and II of this declaration form is obligatory for the processing of my application. I am aware that failure to furnish the data in Part I and II may affect the processing of my application and result in its rejection;
- (b) I am aware that the provision of the information in Part III of this declaration form is optional;
- (c) **I am aware that I may be required to provide supplementary information and documents (e.g. TransUnion Credit Report) at my own expense. Failure to provide relevant documents may affect my application;**
- (d) the data is collected for employment related purposes;
- (e) the data will be handled in accordance with the Security Regulations;
- (f) I have the right to request access to and/or correction of personal data provided on this form in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486). Such requests should be made to EO I HQ P who may be contacted at eo-1-hq-p@police.gov.hk; and
- (g) **to knowingly provide false or incorrect information in this form will render me liable to criminal prosecution, disciplinary action or termination of employment.**

**I declare all the information that I have provided in this Declaration of Financial Obligations Form is true and correct and that apart from the debts and obligations listed in “Part I” and “Part II”, I have no other debts and obligations.**

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Rank/ UI: \_\_\_\_\_

Date : \_\_\_\_\_